



SECRETARY OF STATE BRIAN P. KEMP

GEORGIA STATE LICENSING BOARD FOR RESIDENTIAL AND GENERAL CONTRACTORS

Georgia State Licensing Board for Residential and General Contractors, 237 Coliseum Dr Macon, GA 31217
<http://www.sos.ga.gov/plb/contractors> P: 478-207-2440 F: 478-314-5805

April 2010
Volume 2, Issue 2

Update from the Director

Randy Vaughn

The Professional Licensing Boards Division is committed to identifying and implementing efficiencies in every area possible. To achieve this, we are continuing to develop new online applications. In anticipation of spring graduations, we are currently working to ensure that additional types of license applications are available online. In addition to new online applications, we are in the process of upgrading our business software. The necessary upgrades will allow us to broaden our online services and increase our support for our applicants and licensees.

In March, Secretary of State Brian P. Kemp announced a multi-phase consolidation of the Securities, Charities and Cemeteries Division of the Office of Secretary of State. This Division will be consolidated and moved to the Professional Licensing Boards Division in Macon. We will be

INSIDE THIS ISSUE

Update from the Director	1
About the Board	1
2010 Meeting Dates	2
Board Members and Staff	2
Active Licensees and Expiration Dates	2
Actions Taken by the Board	3-4
License Renewal Process	5
Complaint Process Information	5-6
Frequently Asked Questions	6

working throughout the second quarter to complete this transition and will provide an update on the transition in the next newsletter.

The Secretary of State's office is committed to operating as efficiently as possible while providing excellent customer service to the citizens of the State of Georgia. We appreciate your confidence as we continue to improve our ability to serve and support you.

About the Board

The Georgia State Licensing Board for Residential and General Contractors is comprised of two divisions. The Residential Contractors division has eight members and the General Contractors division has seven members. Typically, the Board meets twelve times each year. Board meetings are open to the public, with the exception of executive session, in which confidential matters such as complaints, disciplinary items, and applications are discussed.

2010 Meeting Dates

May 5, 2010 at 9:00 a.m.
 June 2, 2010 at 9:00 a.m. (Teleconference)
 July 7, 2010 at 9:00 a.m.
 August 4, 2010 at 9:00 a.m. (Teleconference)
 September 1, 2010 at 9:00 a.m.
 October 6, 2010 at 9:00 a.m. (Teleconference)
 November 3, 2010 at 9:00 a.m.
 December 1, 2010 at 9:00 a.m. (Teleconference)

The Board meets at the Professional Licensing Board Office in Macon.

Minutes from the Board meetings may be found on the Board's website at
www.sos.ga.gov/plb/contractors

Active Licensees

General Contractor Company: 2,548
 General Contractor Individual: 280
 General Contractor Qualifying Agent: 2,553
 Residential Basic Company: 4,481
 Residential Basic Individual: 3,401
 Residential Basic Qualifying Agent: 4,498
 Residential Light Company: 2,739
 Residential Light Commercial Individual: 1,431
 Residential Light Qualifying Agent: 2,768
 General Contractor Limited Tier IND: 12
 General Contractor Limited Tier QA: 89
 General Contractor Limited Tier CO: 88

Board Members and Staff

Residential Division

Delmar Robert Barnard
 James Steven Cash
 T. Andy Cooper
 Keely Fennell
 Melissa A. Henderson
 Mark B. Herbert, Sr.
 Allen M. Richardson
 Edward E. Strain, III

General Division

Timothy F. Ansley
 David Joseph Cyr
 Gene Dunwody, JR.
 Roger S. Huggins
 S. Aaron McWhorter
 C. David Moody
 Morgan D. Wheeler

Tanja Battle
 Executive Director
 Georgia State Licensing Board for Residential and General Contractors

Expiration Dates

The Following License Types expire on: June 30th Even Numbered Years

Residential Basic – Individual
 Residential Basic – Qualifying Agent
 Residential Basic Company
 Residential Light Commercial – Individual
 Residential Light Commercial –Qualifying Agent
 Residential Light Commercial Company
 General Contractor – Individual
 General Contractor – Qualifying Agent
 General Contractor Company
 General Contractor Limited Tier – Individual
 General Contractor Limited Tier –Qualifying Agent
 General Contractor Limited Tier Company

Actions Taken by the Board

January: The Board voted to ratify the issuance of 41 residential basic licenses, 28 residential–light licenses and 75 general contractor licenses.

The Board voted to accept the following public consent order for probationary licensure:

- John Rob Keeler, Sanford, FL

The Board accepted a voluntary cease and desist order for unlicensed practice from the following individual:

- Dawson Andre Wise, Milledgeville

The Board accepted a cease and desist order for unlicensed practice from the following individual:

- Gregory J. Roesch, Toccoa

February: The Board voted to deny one general contractor license.

The Board ratified voluntary cease and desist orders for the following unlicensed practice:

- Stephen Taylor, Georgetown
- Michael Sullivan DBA Sullivan Home Repair, Peachtree City

The Board ratified the acceptance of the following public consent order for probationary licensure:

- Michael Joseph Mallard, Statesboro: Convicted of a felony charge and sentenced to five years on probation.

The Board voted to accept the following public consent order for probationary licensure by reactivation:

- Ralph Larry Daniels, Ellijay: Filed a voluntary petition for chapter 7 bankruptcy; the court entered an order discharging the debtor.

The Board voted to ratify 59 residential basic contractor licenses and 46 residential–light contractor licenses that were issued from January 6, 2010 to February 2, 2010.

The Board voted to deny one residential basic contractor license.

March: The Board voted to ratify 146 general contractor licenses that were issued from January 6, 2010 through March 2, 2010.

The Board voted to ratify 50 residential basic licenses and 35 residential–light licenses that were issued from February 3, 2010 through March 2, 2010.

The Board voted to deny one residential basic license and one residential–light license.

The Board ratified the acceptance of the following voluntary cease and desist orders for unlicensed practice:

- Metro Power, Inc., Albany
- Edward T. Sabarian/Blue Ridge Stone Co., Inc., Griffin
- Robert Gary Dave, Sr., Lake Park
- Judith Smith DBA Affordable Basement Visions, Roswell

The Board ratified the acceptance of the following public consent orders for probationary licensure:

- John Thomas Dill, Dawsonville: Filed a voluntary petition for Chapter 7 Bankruptcy in the U.S. Bankruptcy Court, Northern District of Georgia on or about August 17, 2009.
- Woodrow Wilson Pickett, Richmond Hill: Previous company, Coastal Living Homes, Inc., filed a voluntary petition for Chapter 7 Bankruptcy in the U.S. Bankruptcy Court, Southern District of Georgia on or about December 21, 2009.

The Board voted to repost the following proposed rules:

- Rule 553–12–.02 Continuing Education Residential. The purpose of this rule is to establish continuing education requirements for the residential division.
- Rule 553–12–.03 Programs Which Qualify. The purpose of this rule is to identify which types of programs will qualify as acceptable continuing education for the residential division.

The Board voted to amend the Limited Service Specialty Contractors list to include Low–Income Weatherization and Energy Efficiency.

The Board voted to post the following amended rules:

- Rule 553–4–.01 Licensure Requirements for an Individual to Practice as a General Contractor in the Individual's Own Name or Doing Business as an Individual in a Trade Name or as a Sole Proprietorship. The purpose of this rule amendment is to suspend the requirement of a line of credit and to add "compilation" to net worth requirement.
- Rule 553–4–.02 Licensure Requirements for an Individual Acting as a Qualifying Agent for a Business Organization Seeking to Engage in the Profession of General Contracting in the Name of the Business Organization. The purpose of this rule amendment is to suspend the requirement of a line of credit and to add "compilation" to net worth requirement.

License Renewal Process

How do I renew my license?

You may renew your license on the Professional Licensing Board website with a credit card. Click on the License Renewal icon and follow the instructions. You will be asked a series of questions including whether you have been arrested, convicted of a crime or received a board sanction since the last renewal, and whether you are a U.S. citizen. Renewing your license via the website is the fastest way to renew your license.

The Professional Licensing Boards do not mail paper renewals unless requested. A paper renewal form may be requested by the licensee either by calling the Board office at 478-207-2440, or by submitting a written request.

Disciplinary Issues:

The Board addresses these issues on a case-by-case basis and takes these matters very seriously applying sanctions to those who violate the Georgia State Licensing Board for General and Residential Contractors Practice Act, Board rules, and policies. It is important that licensees review all laws, rules and policies that affect their profession. These may be found on the Board's website at www.sos.ga.gov/plb/contractors.

All public disciplinary actions will be reflected in the Board minutes which may be found on the Georgia State Licensing Board for General and Residential Contractors website.

Grounds for denial, suspension, revocation of a license, or other disciplinary actions may be found at O.C.G.A. § 43-41-10 or at O.C.G.A. § 43-1-19, which can be found on the Georgia State Licensing Board for General and Residential Contractors website.

Complaint Process Information

The Georgia General Assembly created the Georgia State Licensing Board for General and Residential Contractors to regulate the licensing and practice of residential and general contracting. The responsibility of administering the laws in O.C.G.A. § 43-41 is given to the Board, whose members are appointed by the Governor. The Board determines if applicants meet licensure requirements, promulgates rules, and considers complaints against licensees and allegations of unlicensed practice. The process for disposing of complaints is as follows:

Complaint Form:

Complaints must be reported to and received by the Board in writing. Written complaints may be submitted to the Board office or be submitted on-line at <http://sos.georgia.gov/myverification/submitcomplaint.aspx>. Documents received in connection with a complaint will not be returned. The complaint must contain sufficient factual evidence indicating a clear violation of Georgia law or Board rules.

Investigations:

The Board gives serious consideration to all complaints. Further investigative action may be taken. Should you file a complaint, you may be contacted by a Board inspector or investigator for additional information. Investigative files are considered confidential for any purpose other than a hearing before the Board. However, the Board is authorized to release such records to another enforcement agency or lawful licensing authority.

Notification Process:

While the investigation is ongoing, the Board is unable to discuss the status of a complaint with anyone, including the complainant. When the Board has completed the case, the complainant will be notified in writing of the Board's actions. All public disciplinary actions will be reflected in the Board minutes which may be found on the Board's website.

Frequently Asked Questions

The Board list of frequently asked questions is available on the Board's website. If you cannot find an answer to your question, you may contact the Board office at (478) 207-2440.